

機密推薦書

CONFIDENTIAL RECOMMENDATION FORM

I 下列各項由申請人填寫（注意：必須填寫*以外各項）

To be completed by the applicant.(Important . Leave no blank except *)

申請人姓名 中文 英文
 Name of Applicant: _____ (in Chinese) _____ (in English)
 申請學校名稱 中文 *英文
 Institue of choice: _____ (in Chinese) _____ (in English)
 擬攻讀課程
 Programme applied for ☐碩士課程 ☐博士課程
 Master's Programme Doctoral Programme
 報考專業 中文 *英文
 Field: _____ (in Chinese) _____ (in English)
 報考方向 中文 *英文
 Research Topic: _____ (in Chinese) _____ (in English)

*毋必要填寫。倘若須用英文名稱以便推薦人參考，請填寫。

Optional. Please fill in only if English reference is required by the referee.

II 下列各項由推薦人填寫（推薦人必須曾任高級講師或以上教職）

To be completed by the Referee(Who must rank or has ranked senior lecturer or above)

1. 請就表中所列各項，對申請人之能力與其他臺端曾教導之學生或共業之雇員作一比較。

Please rate the applicant's abilities in the following characteristics comparison with other students you have taught or other employees you have worked with or supervised:

	優 異 Excellent (upper 5%)	良 好 Good (6-20%)	滿 意 Satisfactory (21-50%)	普通或以下 Average or below (lower 50%)	無從判斷 No basis for Judgment
智能 Intellectual ability					
對擬攻讀學科之知識程度 Knowledge in subject of proposed study					
中文程度 Knowledge of Chinese					
創造力 Initiative					
毅力 Perseverance					
判斷力 Judgment					

2. 請寫出對申請人之評語以供甄別參考。如有需要請另紙書寫附上。

Please give general comments which may be of assistance in assessing the applicant. Attach a separate sheet if Necessary.

3. 請以 ✓ 符號加于適合之空格以表示對申請人之推薦程度

Please indicate the strength of your recommendation by a “✓” in the appropriate box.

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
極為推薦	樂予推薦	僅可推薦	不予推薦
Highly recommended	Recommended	Recommended	Not recommended
		With reservations	

推薦人姓名

簽署

Referee's Name: _____

Signature: _____

請用正楷(in Block Letters)

職位

日期

Position: _____

Date: _____

學術機構職稱

Name of Educational Institute: _____

學術機構地址

Address of Institute: _____

電話

Telephone No: _____

注：請推薦人填妥後，密封此推薦書，並在封口處簽名，交由申請人交回本報名點。

A Note For The Referee:

Please seal this form after completion, sign on the sealed part and pass it back to the applicant for submission to the office.